

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

VOLUNTEER ATTENDANCE LOG FOR 2013/2014

NAME _____
Legal Last Name
Legal First Name

PHONE _____ E-MAIL _____

ADDRESS _____
Street
Apt. #
City
Zip

(Use for volunteer service NOT recorded in STAR or other monitoring system)

| DATE <i>xx/xx/xx</i> | VOLUNTEER ASSIGNMENT | | START TIME | STOP TIME | TOTAL SERVICE TIME NOT <u>LOGGED IN STAR</u> OR OTHER SYSTEM |
|-------------------------|----------------------|-------------------|---------------|--------------|--|
| | TEACHER | PROGRAM/ACTIVITY | | | |
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| | | Total Time | | | |

| Monthly Total | July | Aug. | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | Mar. | Apr. | May | June | Total For Year |
|------------------|------|------|-------|------|------|------|------|------|------|------|-----|------|-------------------|
| | | | | | | | | | | | | | |

Thank you for serving as a school volunteer. Please use this sheet to record your volunteer service hours done at home or away from school only. When serving at school, it is preferred that you use the STAR System to log in and out. When using this log, all service hours must be recorded as individual days. Summary entries by week, month or activity will NOT count for a Lapel Pin Award. The maximum volunteer service time for one day is 8 hours.

VOLUNTEER ATTENDANCE LOG FOR 2013/2014

NAME _____
Last Name
First Name

(Use for volunteer service NOT recorded in STAR or other monitoring system)

| DATE xx/xx/xx | VOLUNTEER ASSIGNMENT | | START TIME | STOP TIME | TOTAL SERVICE TIME <u>NOT</u> <u>LOGGED IN STAR</u> OR OTHER SYSTEM |
|------------------|----------------------|-------------------|---------------|--------------|---|
| | TEACHER | PROGRAM/ACTIVITY | | | |
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| | | Total Time | | | |

Thank you for your service as a school volunteer. Please use this sheet to record your service time when you are performing volunteer service at home or away from school. When serving at a school, it is preferred that you use the STAR System whenever possible. All service hours must be recorded as individual days. Summary entries by week, month or special activity will NOT count for a Lapel Pin Award. Do not use this form for hours logged into the school's computer system, such as the STAR System. The maximum volunteer service is 8 hours per day.